

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

August 10, 2017

- 1.0 CALL TO ORDER:** A Regular Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Brett Costley. MEETING CALLED TO ORDER
- Board Present:** Brett Costley, Susan Wagner, Melissa Zavales, Greg Kintz, Brittanie Roberts. Stacey Pelster arrived at 6:06 p.m. BOARD PRESENT
- Board Absent:** Katie Cook BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Michelle Eagleson, Vice Principal; Barb Carr, Administrative Assistant; and Juliet Safier, VEA President; and Joan Jones, Licensed Staff STAFF PRESENT
- Visitors present:** Tim Anderson, Jeana Gump, and Scott Laird. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** An addition to the agenda, 7.3 New Hire Action Item. Susan Wagner moved to approve the agenda as amended. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 CONSENT AGENDA:** CONSENT AGENDA
- 4.1** Minutes of 07/13/2017 Regular Meeting. MINUTES APPROVED
- Brittanie Roberts moved to approve the minutes of the 7/13/2017 regular meeting as presented. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 5.0 REPORTS & DISCUSSION**
- 5.1 Building Report:** BUILDING REPORTS
- Nate Underwood: handed out his building report.
- New Hires: Kelli Corey, HS Science; Robin Manning, HS Math
 - Summer Training for staff included AVID training for the 2nd year with the program for Aaron Miller, Nate Underwood, Matt Blair, Teri Willard, Juliet Safier, Kelli Corey, Pete Weisel and Susanne Myers; and YTP training for Beth Kintz and Susanne Myers.
 - A total of 76 college credits was earned by 2016-17 Spanish II students; taught by Teri Willard
 - Summer Athletic Jamboree will be held on August 26th, showcasing all NW League fall sports teams.
- Stacey Pelster arrived at 6:06 pm.
- Aaron Miller updated the Board on the following:
- August 31st 6-7 pm VES will hold a Meet the Teacher Night
 - Elementary staff had a lot of professional development over the summer. A team at the primary and intermediate level attended a Focus School sponsored Summer Reading Program. Several staff will participate in on-going professional development through the NWRESD. Both new Vice Principals attended a New Principal Workshop sponsored by COSA.
- 5.2 Financial Report:** Aaron Miller reported for Marie Knight. The ending fund balance is FINANCIAL REPORT

holding steady. The Business Office is still working to get final numbers from 2016-17 school year. Amended resolution #1617-09 was presented with updated final Bond sale numbers.

- | | | |
|---|--|--|
| 5.3 | Maintenance Report: The maintenance report was reviewed. Greenman Field stadium roof is sagging. Mark Brown and Aaron Miller will be meeting the representatives from the City and an engineer next Tuesday. Stacey Pelster questioned the OSHA procedures of the company that recently replaced the broken window in the Library. | MAINTENANCE REPORT |
| 5.4 | Board Committee Reports: None | BOARD COMMITTEE REPORTS |
| 6.0 INFORMATION & DISCUSSION | | |
| 6.1 | New Staff: Nate Underwood shared that Robin Manning will be joining the High School Staff as a Math teacher. Robin has 15 years of experience all in Columbia Co. | NEW HS STAFF MEMBER |
| | A resignation letter received from Thor Ware was read to the Board. Brittanie Roberts moved to amend the agenda and add an action item accepting the resignation of Thor Ware. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. | AGENDA AMENDED |
| 6.2 | Policy JHCCF: Aaron Miller shared that this policy is presented as a 2 nd reading. Discussion was held about the District providing treatment info. Greg Kintz wants to make sure there is no cost to the district. There is not according to Mr. Miller. The District merely provides a sheet of information on treatment. | POLICY JHCCF PRESENTED FOR 2 nd READING |
| 7.0 ACTION ITEMS | | |
| 7.1 | Budget Resolution #1617-09: Greg Kintz moved to approve amended resolution #1617-09 as presented. Susan Wagner seconded the motion. Motion passed unanimously with those in attendance. | AMENDED RESOLUTION #1617-09 APPROVED |
| 7.2 | Policy JHCCF Pediculosis (Head Lice): Brittanie Roberts moved to approve the amendment to Policy JHCCF as presented. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. | POLICY JHCCF REVISION APPROVED |
| 7.3 | Staff Resignation: Brittanie Roberts moved to accept the resignation of Thor Ware. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance. | WARE RESIGNATION ACCEPTED |
| 7.3 | New Hire: Melissa Zavales moved to approve the recommendation to hire Robin Manning as High School Math teacher. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. | MANNING HIRED AS HS MATH TEACHER |
| 8.0 | SUPERINTENDENT REPORT: Aaron Miller updated the board on the following: <ul style="list-style-type: none"> • Next month Supt/Board Chair/Board member meeting will be Brett, Aaron and Melissa. A date of September 6th at 4:00 p.m. was set. • Sept 9th - Board Workshop with OSBA trainer Renee Sessler. 9:00 a.m. – 3 p.m. Library. • Bond Update: Mark Brown is looking to get bids for roof and gutter repair at Mist Elem. • Project Manager Update: 12 firms requested the RFP packet. 3 firms submitted bids. The committee will review and score the bid packets received. Greg Kintz asked if there will be language allowing the district to terminate the Project Manager if the District is not pleased with work performance. Mr. Miller stated there will be opt out language in the contract when it is developed. • Hydro seeding of the baseball field is scheduled to happen next Monday. • Oct 12th the community will have an opportunity to view the documentary <i>Piper Tigers</i>. Discussion was held about adjusting this date since it falls on the date of the October Board meeting. Discussion was also held on perhaps moving the Board meeting date. Mr. Miller agreed to look at options and report back to the Board. | SUPERINTENDENT REPORT |

9.0 **RECESS TO EXECUTIVE SESSION under O.R.S. 192.660 (2) (b)** at 6:54 p.m. The Board reviewed a complaint regarding sexual harassment training of District Staff.

10.0 **RECONVENE TO REGULAR SESSION** at 7:25 p.m.


11.0 **Other Issues:** Stacey Pelster asked about the District offering virtual school options. Aaron Miller stated he is currently in conversation with a local group of parents and will continue to review the options. **OTHER ISSUES.**

12.0 **MEETING ADJOURNED** at 7:25 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair



District Clerk

